To Whom It May Concern,

I am writing to apply as a participant for the [Program Name] in your institution. My name is [Participant's Name], and I am from [Participant's Country].

I would like to join the [Program Name] from [Preferred Start Date] to [Preferred End Date].

I am particularly interested in [Optional: Specify Topics of Interest] and believe that this program will greatly contribute to my personal and professional development.

Thank you for considering my application. Please feel free to reach out if you require any further information.

Sincerely,

[Participant's Name and Signature]